

Time and Date

3.00 pm on Monday, 12th March 2018

Place

Committee Room 3 - Council House

Public Business**1. Apologies****2. Declarations of Interests****3. Minutes**

(a) To agree the minutes of the meeting held on 29th January 2018
(Pages 3 - 10)

(b) Matters Arising

4. Petition - Request for the Clearance of Land at the Rear of the Properties in Alfriston Road, Finham (Pages 11 - 16)

Report of the Deputy Chief Executive (Place)

To consider the above petition, bearing 15 signatures which has been submitted by Councillor T Sawdon, a Wainbody Ward Councillor who has been invited to the meeting for the consideration of this item along with the petition organiser

5. Objection to Proposed Waiting Restrictions - Ashington Grove Hill Fray Drive (Pages 17 - 24)

Report of the Deputy Chief Executive (Place)

Note: The objector has been invited to the meeting for the consideration of this item.

6. Petitions Determined by Letter and Petitions Deferred Pending Further Investigations (Pages 25 - 32)

Report of the Deputy Chief Executive (Place)

7. Outstanding Issues

There are no outstanding issues

8. **Any other items of Public Business**

Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved

Private Business

Nil

Martin Yardley, Deputy Chief Executive (Place), Council House, Coventry
Friday, 2 March 2018

Note: The person to contact about the agenda and documents for this meeting is Liz Knight / Michelle Salmon, Governance Services Officers, Tel: 024 7683 3072 / 3065, Email: liz.knight@coventry.gov.uk / michelle.salmon@coventry.gov.uk

Membership:

Councillors J Innes (Cabinet Member) and R Lakha (Deputy Cabinet Member)

By invitation:

Councillor T Sawdon (Shadow Cabinet Member)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Liz Knight / Michelle Salmon

Governance Services Officers

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Email: liz.knight@coventry.gov.uk / michelle.salmon@coventry.gov.uk

Coventry City Council
Minutes of the Meeting of Cabinet Member for City Services held at 3.00 pm on
Monday, 29 January 2018

Present:

Members: Councillor J Innes (Cabinet Member)
Councillor R Lakha (Deputy Cabinet Member)
Councillor T Sawdon (Shadow Cabinet Member)

Other Members: Councillors R Bailey, J Birdi, J Lepoidevin and P Seaman

Employees:

N Cowper, Place Directorate
G Hood, Place Directorate
L Knight, Place Directorate
R Parkes, Place Directorate
A Walster, Place Directorate
C Whitehouse, Place Directorate
M Wilkinson, Place Directorate

Public Business

30. Declarations of Interests

There were no declarations of interest.

31. Minutes

The minutes of the meeting held on 6th November, 2017 were signed as a true record. There were no matters arising.

32. Petition - Request for Road Safety Measures for Alderminster Road

The Cabinet Member considered a report of the Deputy Chief Executive (Place) concerning a petition bearing 466 signatures (430 paper and 36 e-signatures) which had been submitted by Councillor J Lepoidevin, a Woodlands Ward Councillor, who attended the meeting and spoke on behalf of the petitioners. The report had been requested by Councillor Lepoidevin following the receipt of a determination letter. The petitioners were requesting the installation of road safety measures on Alderminster Road.

The report indicated that Alderminster Road was a local distributor road, was part of a bus route and there were shops and Park Hill Primary School in the vicinity. A review of the personal recorded injury collision over the past three years revealed 2 personal injury collisions had occurred. Consequently Alderminster Road did not meet the criteria for a local safety scheme.

The Cabinet Member had previously considered the petition and agreed a number of actions which had been set out in the determination letter, a copy of which was set out at an appendix to the report. The agreed actions were:

- Existing road markings to be refreshed

- New waiting restrictions which were advertised on 17th November for double yellow lines at the junctions with Beausale Crescent, Ayhno Close and both sides of Alderminster Road between these junctions
- Installation of the new mobile vehicle activated signs on Alderminster Road before the end of February 2018
- Contact details to be forwarded to residents for the Community Speed Watch Initiative.

Councillor Lepoidevin expressed support for the agreed actions and enquired if these measures didn't alleviate the speeding traffic issues could the matter be revisited in twelve months. It was clarified that monitoring would be undertaken and if the problems weren't resolved then officers would relook at Alderminster Road.

RESOLVED that:

(1) The petitioners concerns be noted.

(2) It be endorsed that the actions confirmed by determination letter to the petition spokesperson, as detailed in paragraph 1.7 of the report are undertaken.

33. Petition - To Request that Coventry Council Landscape the Land at Whitley Common/ JLR Bridge over A444

The Cabinet Member considered a report of the Deputy Chief Executive (Place) concerning a petition bearing 111 e-signatures which was supported by Councillor R Bailey, a Cheylesmore Ward Councillor, who attended the meeting along with Mrs Hazel Hill, the petition organiser and they spoke on behalf of the petitioners. The petitioners were requesting that the City Council landscape the land at Whitley Common and the Jaguar Land Rover (JLR) Bridge over the A444.

The report indicated that the petition was referring to two areas of land, the first being an area of land on Whitley Common which had been used by Costain under an agreement as a temporary depot. The second area of land included a number of slip road verge embankments on the A444 constructed as part of the JLR bridge construction. Planning approval for the scheme at Whitley junction was approved in February, 2014 and included a condition regarding landscaping. Following completion of the main works, the site was handed back to the City Council in July 2015. The Council committed to ensuring that the landscaping scheme was undertaken and the remedial works to site compound area were executed. The Council pursued Costain to carry out the works which never transpired. Both parties later entered into a contractual dispute over a large number of items which took over six months to resolve.

In March 2017 a Settlement Agreement was entered into which removed the requirement of Costain to complete the landscaping works which would now be undertaken by the City Council. Unfortunately the planting season which ran from October to March had just ended. It was agreed that the landscaping scheme along the A444 involving over 2,600 trees and 1,500 ground cover shrubs would be undertaken during the following planting season. In addition the grounds

maintenance of the A444 verge areas was also handed back to the Council and some tractor failing was carried out to maintain site lines.

The Cabinet Member was informed that preparation works to prepare the steep banks for planting had been undertaken during December 2017. The remaining verge areas were to be cut using a tractor mounted flail. The planting of the trees and shrubs would be undertaken between January and March 2018.

It was proposed that the area of land on Whitley Common was to be cultivated and planted with wild flowers. Preparation works started in December with wild flower seeding being planned to take place in April and early May 2018.

Hazel Hill expressed support for the proposed works then provided a detailed timeline for all her dealings with the City Council over the previous two years which had led her to write to her local MP, Jim Cunningham. She outlined her concerns about a number of issues including receiving no responses to e-mail enquiries and, on a few occasions, being told that works would be undertaken only for nothing to happen. Councillor Bailey detailed his concerns about the frustrating situation and the lack of communication with the petition organiser.

Councillor Innes, Cabinet Member apologised for the delays in the works being undertaken and for the personal upset caused to Hazel Hill but clarified that the delays had been caused by the complicated contractual issues with Costain. She indicated that information regarding start dates had been passed on in good faith.

Councillor Sawdon, Shadow Cabinet Member, and Councillor Lakha, Deputy Cabinet Member expressed concerns about the lack of responses to e-mails from the petition organiser. Councillor Sawdon asked whether Costain had been removed from the Council's list of contractors and the Cabinet Member indicated that this would be investigated.

RESOLVED that:

(1) The work that has recently been undertaken to control vegetation growth on the A444 slip road verges be noted.

(2) The landscaping works proposed to be undertaken on the A444 slip road verges and the time scales for undertaking these works be noted.

(3) The proposed landscape renovation works to be undertaken on Whitley Common and the time scales for undertaking these works be noted.

34. Petition - Refurbishment of Roads and Pavements on Delaware Road

The Cabinet Member considered a report of the Deputy Chief Executive (Place) concerning a petition bearing 18 signatures which had been submitted by Councillor K Taylor, an Earlsdon Ward Councillor, who was invited to the meeting but was unable to attend. The petition organiser was also unable to attend the meeting. The petitioners were requesting that the City Council refurbish the roads and pavements at Delaware Road.

The report indicated that a recent site visit had been undertaken to Delaware Road. The carriageway surface of the road was micro asphalt and was about 25 years old. Findings indicated that where the road surface had failed there was evidence of a pink aggregate surface dressing. However although there were areas of structural failure to varying degrees, the road was still intact and safe. The pavements are a bituminous construction and had been subject to utility reinstatements over the years. Although showing signs of aging they were still in a safe condition. There were no defects exceeding the intervention level at the time of the visit.

The report put forward the following recommended treatment options for Delaware Road, once a priority score had been reached on the forward programme list:

Road – inlay treatment using either the retread process or laying new asphalt to a depth of 100mm to add strength to the road

Footways – reconstruct the areas of surface failure as necessary and then apply a footway slurry treatment to the full length.

The total costs of the works was anticipated to be £65,000.

RESOLVED that approval be given to the roads and pavements being held as sites on the City Council's forward programme list and their condition be subject to ongoing monitoring and be prioritised and scored against all other similar sites citywide, and when a priority score is reached they be included in any future maintenance treatment programmes, budget permitting.

35. **Petition - CCTV to be Installed at Lentons Lane Cemetery**

The Cabinet Member considered a report of the Deputy Chief Executive (Place) concerning a petition bearing 474 e-signatures which was being supported by Councillor P Seaman, a Henley Ward Councillor, who attended the meeting and spoke on behalf of the petitioners. The petition organiser Nicola Wilson was also invited but was unable to attend. The petitioners were requesting the installation of closed circuit television (CCTV) at Lentons Lane cemetery following thefts from a number of graves.

The report indicated that there were 6 cemeteries under the control of the City Council and in the past there had been a number of requests for CCTV to be fitted at all of these sites. These requests had to be balanced against a number of considerations including that the majority of visitors wanted to visit a loved one's final resting place in peace and deemed cameras to be an invasion of their privacy; it was impossible to supply a standard level of security cover for all graves and memorials, especially as many graves would be obscured due to general landscaping; the quality of any footage from CCTV would likely be insufficient to enable perpetrators to be identified; and the financial implications involving over £30,000 to set up a system with additional ongoing monitoring costs.

The Cabinet Member was informed that in the previous four years no reports of high value incidents due to vandalism had been reported to Bereavement Services. There were a small number of occasions throughout the year when low value, high sentimental items were taken from graves and from the Gardens of Remembrance. Although any thefts from graves were highly distressing for the

families concerned, there was no indication of a wide spread or major vandalism issue within the city's cemeteries. Between December 2016 and December 2017, there had been 36 reports of low value thefts from graves and the gardens of remembrance. These included 10 incidents at Lentons Lane cemetery. There had also been one report of anti-social behaviour at Lentons Lane.

Attention was drawn to a meeting which took place during November 2017 at Lentons Lane cemetery when Councillor Innes, Cabinet Member and officers met petitioners to gain an understanding of their concerns and to identify ways forward to address the problems being experienced.

The report highlighted that signs had now been erected in Lentons Lane cemetery advising visitors how to report theft and anti-social behaviour. Reviews and meetings were currently taking place regarding the activities around the opening and closing of the gates, regular patrols by the local Community Policing units and patrols carried out by the Council communications centre. Enquiries were ongoing regarding the pedestrian gate and the options available to remove the potential access of vehicles whilst maintaining easy access for wheelchair users. Enquiries were ongoing regarding the setting up of a direct complaints system for acts of theft to be pin marked on a map accessed via the Bereavement Services web pages.

Councillor Seaman detailed her concerns for families when items were taken from loved ones graves. She expressed support for the actions that were being undertaken to address the petitioners' concerns, in particular the proposed introduction of a direct complaints system for acts of theft.

RESOLVED that:

(1) The number of reported issues of anti-social behaviour recorded at Lentons Lane and other cemeteries over the past 12 months be noted.

(2) The cost of installing CCTV at Lentons Lane cemetery estimated at over £30,000 and its limited effectiveness be noted.

(3) The actions being taken by Bereavement Services to reduce anti-social behaviour at the cemetery be noted.

36. Objections to Proposed Waiting Restrictions (Variation 5)

The Cabinet Member considered a report of the Deputy Chief Executive (Place) concerning objections that had been received to a Traffic Regulation Order advertised on 17th November, 2017 relating to proposed new waiting restrictions and amendments to existing waiting restrictions in a number of Wards across the City. A total of 45 objections were received (including 1 multi-signature letter and one petition). In addition 8 responses in support of proposals were also received. 2 subsequent e-mails had been received from objectors to the Conway Avenue and Brackenhurst Road proposals and 1 from a supporter for the recommendation for Coral Close and these were reported at the meeting. A summary of the proposed restrictions, objections and responses were set out in an appendix to the report. All the respondents were invited to the meeting. Councillor Birdi, a Bablake Ward Councillor, attended in respect of a petition, bearing 130 signatures objecting to

the proposed parking restrictions in Brackenhurst Road. Olive French, the petition organiser was also in attendance. Councillor Williams, a Bablake Ward Councillor, also attended the meeting in respect of the proposed waiting restrictions in Brackenhurst Road.

Mr Wise attended the meeting in respect of the proposals for Binley Road and expressed his concerns regarding the installation of double yellow lines outside his house. He also raised concerns about parking issues in Coombe Street. Councillor Innes, Cabinet Member indicated that additional parking patrols would be undertaken in the vicinity.

Anthony French (speaking on behalf of the petition organiser), Brian Matthews and Lauren Innes highlighted the concerns that had arisen following the advertising of proposals for Brackenhurst Road. They detailed their support for the proposal not to implement the waiting restrictions. Councillor Birdi outlined his support for the petitioners. Councillor Williams also spoke in support of the recommendation. It was acknowledged that there should have been wider consultation prior to the restrictions being advertised.

Tim Tabram attended the meeting and spoke against the recommendation to install waiting restrictions at Cheriton Close highlighting that their implementation would create problems for residents on the Allesley Park estate. Councillor Innes, Cabinet Member drew attention to the number of complaints that she had received in her capacity as Ward Councillor.

Janet Hastings outlined her support for the recommendation not to implement the restrictions on Conway Avenue and Mr R Bains drew attention to the parking issues in Ebro Crescent, requesting approval for the installation of a larger dropped kerb. Councillor Innes indicated that additional parking patrols would be undertaken.

The cost of introducing the proposed TRO would be funded from the Highways Maintenance and Investment Capital Programme budget through the Local Transport Plan.

RESOLVED that, having considered the objections to the proposed waiting restrictions:

(1) The implementation of the restrictions at Binley Road, Cheriton Close, Ebro Crescent, Knoll Drive and the junction of Scots Lane/ Christchurch Road be approved.

(2) Approval be given that the restrictions at Brackenhurst Road and Kingsley Walk are not implemented but the situation is monitored and should the Police advise of issues relating to dangerous or obstructive parking occurring, then new proposals be advertised.

(3) Approval be given that the restrictions on Conway Avenue are not implemented.

(4) Approval be given that the restrictions are not implemented on Coral Close, but that a consultation is undertaken to determine if the majority of

residents are in favour of either no additional restrictions, or double yellow lines on one side of the road, then any new proposals be advertised as part of the next waiting restriction review.

(5) Approval be given that an extension (approximately 4m) to the double yellow lines on the western side of Coombe Street and the double yellow lines for junction protection at Torbay Road/ Winsford Avenue be advertised as part of the next waiting restriction review.

(6) Approval be given that the proposed Traffic Regulation Order is made operational.

(7) Traffic Enforcement officers be requested to undertake additional patrols at Binley Road/ Coombe Street and Ebro Crescent.

37. Temporary Hackney Carriage Vehicle Plate/Licence(s)

The Cabinet Member considered a report of the Deputy Chief Executive (Place) which sought approval for the issuing of two temporary hackney carriage vehicle plates/ licences to ADV/Electri Blue for the Nissan ADV Dynamo vehicle and two temporary hackney carriage vehicle plates/ licences for the London Electric Vehicle Company (formerly London Taxi Company) for the LEVC TX to allow the manufactures to assess their newly manufactured vehicles.

The report highlighted that on 19th September, 2011 the Cabinet Member introduced a limit/ cap on the number of hackney carriage vehicles that could be licensed by the City Council to 859. Consequently if the City Council wanted to license new vehicle makes and models for a trial period then approval would be required for a temporary plate/ licence.

Reference was made to the problems associated with poor air quality and older diesel vehicles and that the Council was keen to support the taxi trade in the movement to cleaner vehicles. The Cabinet Member noted that Coventry had recently been successful in a bid for £1.2m from the Office for Low Emission Vehicles (OLEV) Taxi scheme to deliver electric vehicle charging infrastructure to the city for electric taxis. Later this year OLEV was due to announce top up grant to support the taxi trade with purchasing purpose built taxis.

The report detailed the specifications for the new London Electric Vehicle Company's (LEVC) TX and the Nissan ADV Dynamo. LEVC intended to start a trial of ten TXs this summer with at least one vehicle being trialled in Coventry. ADV/Electric Blue wanted to trial two of their hackney carriage vehicles with disabled access and the 180 degree turning circle in Coventry. Both companies would be sourcing licensed hackney carriage drivers to undertake the trials.

RESOLVED that approval be given for four temporary hackney carriage vehicle plate/ licences to be issued for a period of twelve months from the point of issue, two for the Nissan ADV Dynamo and two for the London Electric Vehicle Company (LEVC) (formerly London Taxi Company).

38. Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

The Cabinet Member considered a report of the Deputy Chief Executive (Place) which provided a summary of the recent petitions received that were to be determined by letter, or where decisions had been deferred pending further investigations and holding letters were being circulated. Details of the individual petitions were set out in an appendix attached to the report and included target dates for action. The report was submitted for monitoring and transparency purposes.

The report indicated that each petition had been dealt with on an individual basis, with the Cabinet Member considering advice from officers on appropriate action to respond to the petitioners' request. When it had been decided to respond to the petition without formal consideration at a Cabinet Member meeting, both the relevant Councillor/petition organiser could still request that their petition be the subject of a Cabinet Member report.

Members noted that where holding letters were being sent, this was because further investigation work was required. Once matters had been investigated either a follow up letter would be sent or a report submitted to a future Cabinet Member meeting.

RESOLVED that the actions being taken by officers as detailed in the appendix to the report, in response to the petitions received, be endorsed.

39. **Outstanding Issues**

The Cabinet Member noted that there were no outstanding issues for consideration.

40. **Any other items of Public Business**

There were no additional items of public business.

(Meeting closed at 5.10 pm)



Public report Cabinet Member

Cabinet Member for City Services

12th March 2018

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Deputy Chief Executive (Place)

Ward(s) affected:

Wainbody

Title:

Petition – Request for the Clearance of Land at the Rear of the Properties in Alfriston Road, Finham

Is this a key decision?

No

Executive Summary:

This report responds to a petition containing 15 signatures which was submitted to Coventry City Council. The petition is supported by Councillor Sawdon and requests that the Council clear up the land that is in the Council's ownership to the rear of the properties in Alfriston Road, Finham

The petition reads:-

We call upon Coventry City Council to clear up the land which is in the Council's ownership to the rear of the properties in Alfriston Road, Finham, CV3 6QD and community using the spinney.

Recommendations:

The Cabinet Member for (City Services) is recommended to:

- 1) Note the large number and area of similar woodlands and spinneys owned and managed by the City Council.
- 2) Note the resource implications of clearing the spinney at the rear of Alfriston Road.
- 3) Note the valuable wildlife habitat and resource provided by the spinneys and their undergrowth.
- 4) Agree that the Council continue to retain the spinney understory vegetation and that no action is taken to clear the site.

List of Appendices included:

None

Other useful background papers:

None

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title:

Request for the Clearance of Land at the Rear of Properties in Alfriston Road, Finham

1. Context (or background)

- 1.1 The petition refers to an area of land located in at the rear of properties on Alfriston Road, Finham. The area is defined as Stonebridge Highway Spinney within the Council's Greenspace Strategy and includes a range of mature tree species including Ash, Pine, Lime and Poplar. The Stonebridge Highway Spinney covers an area of approximately 1.7 hectares.
- 1.2 The Council owns and maintains 40 woodland areas and spinneys covering an area of approximately 296 hectares. This makes up 22% of all park and open space land managed by the Councils Park Service.
- 1.3 Characteristically these woodland and spinney areas support an understory of vegetation which includes a range of plant species classified as semi-natural and typical for sites like this. This woodland plant understory is an important food source for honey bees and bumblebees and other wild animals. Bramble leaves are eaten by certain caterpillars and some grazing mammals, especially deer. When mature, the berries are eaten and their seeds dispersed by several mammals, such as fox and badger and small birds and several species use Bramble as protective cover when hiding from predators or disturbance by human activity. Nationally, there are over 450 rare and threatened species of plant, insect and bird which are associated with scrub habitat.
- 1.4 Over the years intensive land management practices or developments have substantially reduced this important vegetation, making patches of woodland understory more valuable where they have been left. The Councils Park Service have worked to retain this wildlife resources making an important contribution the City's biodiversity.
- 1.5 These woodland and spinney areas are extremely popular and well visited by the City's community providing a range of recreational opportunities such as walking, dog walking, jogging as well as bringing people into contact with nature. A network of informal pathways are maintained through these areas allowing and encouraging access.
- 1.6 Reductions in Government spending has meant that the City Council has been faced with some difficult decisions on the level of front line service provision including park and woodland maintenance. The funding allocated to the Greenspace and Streetpride Service was reduced in 2015 by £1.5 m which represented 25% of the overall budget. This resulted in a review and reduction in maintenance operations across the City. This funding reduction clearly restricts our ability to undertake any additional low priority operations which are outside essential routine and scheduled maintenance works.
- 1.7 The cost of clearing and disposal of the spinney understory alone has been estimated at £6,000 and requiring approximately 148 man hours. This operation would need to be undertaken annually to ensure the understory was kept clear and represent a considerable demand on limited resources and a long term liability. These works would not be considered a priority and would draw both financial and staff resources away from more essential operations such as grass cutting and street cleansing operations.
- 1.8 In the past the Service has rejected similar requests to clear understory vegetation from other woodland and spinney sites. The clearing of this site would set a precedent making other requests difficult to refuse and for which we have no allocated resources.

- 1.9 In addition to its limited operational value the clearance of the understory would be highly questionable given its value as a wildlife resource.

2. Options considered and recommended proposal

- 2.1 The option to do nothing has been rejected. The Council will continue to maintain its tree stock in accordance with an established tree management programme, maintain an informal open path network through woodland and spinney areas and provide a contribution to supporting wildlife.

3. Results of consultation undertaken

- 3.1 There has been no consultation on this matter.

4. Timetable for implementing this decision

- 4.1 To be agreed subject to approval of a recommendation within this report.

5. Comments from Director of Finance and Corporate Services

- 5.1. Financial implications

There are no financial implications arising from the recommendations of this report.

- 5.2. Legal implications

There are no Legal implications at present.

Other implications

6.1 How will this contribute to achievement of the Council's Plan?

Parks and green spaces are highly valued by the citizens of Coventry and contribute greatly to improving the quality of life to those that live and work in the City, helps address health inequalities and provides valuable wildlife habitats.

6.2 How is risk being managed?

Risk will be managed through the existing Place directorate risk profile.

6.3 What is the impact on the organisation?

Continued maintenance of the site will be delivered using existing resources.

6.4 Equalities / EIA

No equality impact assessments have been undertaken.

6.5 Implications for (or impact on) the environment

No direct impact

6.6 Implications for partner organisations?

The Greenspace Service will continue to foster close partnership engagement with local residents and voluntary groups.

Report author(s):

Name and job title:

Graham Hood
Head of Streetpride and Greenspace

Directorate:

Place

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Maggie Morgan	Accountant	Place	27 th Feb 18	28 th March 18
Names of approvers for submission: (Officers and Members)				
Michelle Salmon	Governance Services Officer	Place	28 th Feb 18	28 th Feb 18
Rob Parkes	Team Leader, Place, Legal Services	Place	27 th Feb 18	27 th Feb 18
Andrew Walster	Director of Streetscene and Regulatory Services	Place	28 th Feb 18	1 st March 18
Councillor J Innes	Cabinet Member for City Services	-	1 st March 18	1 st March 18

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Cabinet Member for City Services

12th March 2018

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Deputy Chief Executive (Place)

Ward(s) affected:

Cheylesmore

Title:

Objection to Proposed Waiting Restrictions – Hill Fray Drive / Ashington Grove

Is this a key decision?

No

Executive Summary:

Waiting restrictions within Coventry are reviewed on a regular basis.

On 17th August 2017, a Traffic Regulation Order (TRO) relating to proposed new waiting restrictions and amendments to existing waiting restrictions was advertised. Objections were received and these were considered at the Cabinet Member for City Services meeting on 18th September 2017

Unfortunately one of the objections, which had been received within the formal objection period, was not included in this process. The objection related to proposed double yellow lines at the Hill Fray Drive / Ashington Grove junction

In accordance with the City Council's procedure for dealing with objections to TROs, they are reported to the Cabinet Member for City Services for a decision as to how to proceed. Therefore the objection is to be considered at this meeting.

The cost of introducing the proposed TRO, if approved, will be funded from the Highways Maintenance and Investment Capital Programme budget through the Local Transport Plan.

Recommendations:

Cabinet Member for City Services is recommended to:

- 1) Consider the objection to the proposed waiting restriction;
- 2) Subject to recommendation 1, approve the restrictions as advertised at the junction of Hill Fray Drive / Ashington Grove.

List of Appendices included:

Appendix A – Summary of proposed restriction, objection and response

Background Papers

None

Other useful documents:

Cabinet Member for City Services 18 September 2017 - Objections to Proposed Waiting Restrictions Report

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title: Objection to Proposed Waiting Restrictions – Hill Fray Drive / Ashington Grove

1. Context (or background)

- 1.1 On 17th August 2017, a Traffic Regulation Order (TRO) relating to proposed new waiting restrictions and amendments to existing waiting restrictions was advertised. Objections to these proposals were considered at the Cabinet Member for City Services meeting on 18th September 2017.
- 1.2 Unfortunately one of the objections, which had been received within the formal objection period, was not included in this process. The objection related to proposed double yellow lines at the Hill Fray Drive / Ashington Grove junction.
- 1.3 The request for the double yellow lines at the Hill Fray Drive / Ashington Grove junction had been received from local residents concerned about parking at the junction.
- 1.4 As part of the statutory procedure, the Traffic Regulation Order was advertised in the local press and notices were posted on lamp columns in the area of the proposed restrictions on 17th August 2017, advising that any formal objections should be made in writing by 7th September 2017. In addition, letters were also sent to residents who would be directly affected, due to waiting restrictions being installed on the public highway outside their property.

2. Options considered and recommended proposal

- 2.1 Unfortunately, although the objection to the proposals at Hill Fray Drive / Ashington Grove had been received within the formal objection period, due to an administration error it was not considered with the other objections at the Cabinet Member for City Services meeting of 18th September 2017. The objection, response to the objection and origin of the proposed waiting restrictions is summarised in Appendix A.
- 2.2 In considering the objection, the options are to:
 - i) make the order for the proposal as advertised;
 - ii) make amendments to the proposals, which may require the revised proposal to be advertised;
 - iii) not to make the order relating to the proposal.
- 2.3 The recommended proposal, as detailed in Appendix A, is to retain the double yellow lines at this junction.

3. Results of consultation undertaken

- 3.1 The proposed TRO for the waiting restrictions was advertised in the Coventry Telegraph on 17th August 2017; notices were also placed on street in the vicinity of the proposals. In addition, letters were sent to properties which would be directly affected. Letters were also sent to other various consultees. The responses received were 27 objections (26 individual objections and 1 petition) and 1 letter of support. Two objections were received in regard to the Hill Fray Drive / Ashington Grove junction proposals, one of which was subsequently removed by the objector.
- 3.2 Appendix A details the objection to Hill Fray Drive / Ashington Grove proposal, which was not considered on 18th September 2017, and a response to the issue raised.

4. Timetable for implementing this decision

- 4.1 If the recommendation is approved, the painting of the double yellow lines will be completed by the end of March 2018.

5. Comments from Director of Finance and Corporate Services

5.1 Financial implications

The cost of introducing the proposed TRO, if approved, will be funded from the Highways Maintenance and Investment Capital Programme budget through the Local Transport Plan.

5.2 Legal implications

The Road Traffic Regulation Act 1984 allows the Council to make a Traffic Order on various grounds e.g. improving safety, improving traffic flow and preserving or improving the amenities of an area provided it has given due consideration to the effect of such an order.

In accordance with Section 122 of the Road Traffic Regulation Act 1984, when considering whether it would be expedient to make a Traffic Order, the Council is under a duty to have regard to and balance various potentially conflicting factors e.g. the convenient and safe movement of traffic (including pedestrians), adequate parking, improving or preserving local amenity, air quality and/or public transport provision.

There is an obligation under the Road Traffic Regulation Act 1984 to advertise our intention to make Traffic Orders and to inform various stakeholders, including the Police and the public. The Authority is obliged to consider any representations received. If representations are received, these are considered by the Cabinet Member for City Services. Regulations allow for an advertised Order to be modified (in response to objections or otherwise) before a final version of the Order is made.

The 1984 Act provides that once a Traffic Order has been made, it may only be challenged further via the High Court on a point of law (i.e. that the Order does not comply with the Act for some reason).

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

The proposed changes to the waiting restrictions as recommended will contribute to the City Council's aims of ensuring that citizens, especially children and young people, are safe and the objective of working for better pavements, streets and roads.

6.2 How is risk being managed?

None

6.3 What is the impact on the organisation?

None

6.4 Equalities / EIA

The introduction of waiting restrictions will reduce obstruction of the carriageway, therefore increasing safety for all road users.

6.5 Implications for (or impact on) the environment

None

6.6 Implications for partner organisations?

None

Report author(s)**Name and job title:**

Caron Archer

Team Leader (Traffic Management)

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Place

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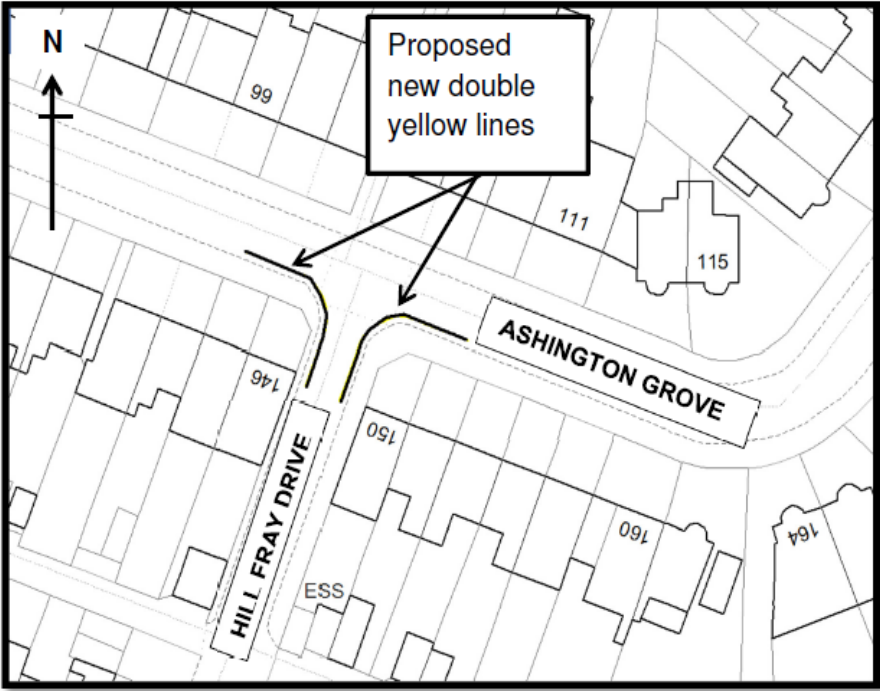
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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Colin Knight	Director of Transportation and Highways	Place	28.02.2018	28.03.2018
Colin Whitehouse	Acting Head of Traffic and Network Management	Place	28.02.2018	01.03.2018
Rachel Goodyer	Traffic and Road Safety Manager	Place	28.02.2018	01.03.2018
Michelle Salmon	Governance Services Officer	Place	28.02.2018	28.02.2018
Names of approvers: (Officers and Members)				
Graham Clark	Lead Accountant	Place	28.02.2018	01.03.2018
Rob Parkes	Commercial Lawyer	Place	28.02.2018	01.03.2018
Councillor J Innes	Cabinet Member for City Services	-	28.02.2018	28.02.2018

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Appendix A – Summary of proposed restriction, objection and response

Location (Ward)	Hill Fray Drive / Ashington Grove (Cheylesmore)
Original Request	Residents requested double yellow lines due to concerns about parking at the junction
<p>Proposal</p>	<p>Installation of double yellow lines for junction protection</p>  <p>© Crown Copyright and database right 2017. Ordnance Survey 100026294.</p>
<p>Objection</p>	<p>I am contacting you as per the request on a recent notification regards proposed waiting restrictions for the corners of Hill Fray and Ashington Grove.</p> <p>I am the home owner for XX Ashington Grove and am submitting my objection and registering myself as a stakeholder in this works.</p> <p>The grounds I am registering in this email are that we have a dropped kerb which is approved and installed by the Coventry Council; with this in mind we feel there should be no yellow lines painted in front of this dropped kerb. Our dropped kerb already provides parking restrictions in front of our property and therefore yellow lines have no further affect other than to potentially restrict access to our property / driveway which is already approved and installed by the Coventry Council and is of actual benefit to reducing on road parking.</p> <p>The issues causing this proposal, that being bin collections to the residents on Hill Fray are real and we feel that; we personally have our bins at the front of our property as we too have been affected by bins not being collected from the back of the property but, in no way whatsoever is parking outside of our property ever a cause to this and so please consider our above objections.</p> <p>With this in mind, please can I be contacted, a personal visit would be great so we can resolve.</p>

	<p>Additional information provided by objector, subsequent to the original objection.</p> <p>I would still like my representation to be heard and to be honest the last I had officially heard from my local councillor was that my representation would be heard regardless and that the proper legal process hadn't been followed by my representation not being heard originally.</p> <p>I still hold concerns about the lines being painted here, they look to me like a tick box exercise to appease a few residents. If there were real concerns regards the issues leading to these lines then firstly the drivers of the bin trucks would be approached and assessed; I [] have seen on many occasions when there are two bin collections on the same day (green and blue for example) then one bin truck will come down the street and turn into Hill Fray without batting an eyelid and then later, with no change to the parked cars the other bin truck will arrive, stop, look and drive off. Same type of trucks, same parked cars just different drivers.</p> <p>Secondly, there are tight bends at the top of Ashington Grove and at the bottom of Ashington Grove which seem to not be in scope when they should be if the issues were really real.</p> <p>Thirdly, parking opposite the junction has not been put into the same scope when it should be if the issues were real.</p> <p>I just do not buy into the need for these lines and believe a small number of residents have been a pain and a tick box exercise has been actioned to appease them</p>
<p>Response to objection</p>	<p>The double yellow lines are proposed in accordance with the advice from the Highway Code in regard to parking at a junction. The Highway Code (243) states 'Do not stop or park opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space'. This is to provide visibility at a junction.</p> <p>The no waiting at any time (double yellow lines) restriction does not restrict vehicular access to a driveway. However, it would prevent a vehicle being able to park across a driveway</p> <p>Recommendation – Install restrictions as advertised.</p>

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Cabinet Member for City Services

12 March 2018

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Deputy Chief Executive (Place)

Ward(s) affected:

Bablake, Cheylesmore, Foleshill, Longford, Lower Stoke, St Michael's, Upper Stoke, Wainbody,

Title:

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Is this a key decision?

No - this report is for monitoring purposes only

Executive Summary:

In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now amended to Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A sets out petitions received relating to the portfolio of the Cabinet Member for City Services and how officers propose to respond to them.

Recommendations:

Cabinet Member for City Services is recommended to endorse the actions being taken by officers as set out in Section 2 and Appendix A of the report, in response to the petitions received.

List of Appendices included:

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Background Papers

None

Other useful documents:

Cabinet Member for Policing and Equalities Meeting 18 June 2015 - Amendments to the Constitution – Proposed Amendments to the Petitions Scheme report

A copy of the report is available at moderngov.coventry.gov.uk.

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title: Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

1. Context (or background)

- 1.1 In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Full Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly it saves taxpayers money by streamlining the process and reducing bureaucracy. Secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

2. Options considered and recommended proposal

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A of this report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

3. Results of consultation undertaken

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

4. Timetable for implementing this decision

- 4.1 Letters referred to in Appendix A will be sent out by April 2018.

5. Comments from Director of Finance and Resources

5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

5.2 Legal implications

There are no specific legal implications arising from this report.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Not applicable

6.2 How is risk being managed?

Not applicable

6.3 What is the impact on the organisation?

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance.

6.5 Implications for (or impact on) the environment

None

6.6 Implications for partner organisations?

None

Report author(s)**Name and job title:**

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Senior Officer - Traffic Management

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Place

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
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Colin Whitehouse	Head of Traffic and Network Management (Acting)	Place	01/03/18	02/02/18
Rachel Goodyer	Traffic and Road Safety Manager	Place	01/03/18	01/03/18
Caron Archer	Principle Officer - Traffic Management	Place	01/03/18	01/03/18

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Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Petition Title (date received / closed)	No. of signatures	Councillor Sponsor	Type of letter to be sent to petition organiser(s) and sponsor	Actions agreed	Target Date for Determination Letter / CM Report
31/17 - Request for Double Yellow Lines at the Top Corner of Ashington Grove (20/12/17)	24	Councillor Bailey	Determination	A waiting restriction on a bend must be applied on both sides of the road. Double yellow lines to be proposed as part of next waiting restriction review planned for March.	April
25/17 - Signage and Traffic Control Measures for Watery Lane (29/11/17)	46	Councillor Birdi	Determination	Additional warning signage and SLOW markings to be installed.	April
34/17 - Request for Double Yellow Lines at Junction of Benedictine Road and The Monks Croft (29/01/18)	18	Councillor Bailey	Determination	Grass island is not adopted highway or under Council ownership. Restriction would not apply to island, therefore no further action proposed.	April
35/17 - Request for Double Yellow lines and Disabled Parking Bays Outside St Alban's Church, Mercer Avenue (15/2/18)	84	Councillor Bains	Determination	Waiting restriction between North St and Coventry St not appropriate as it would displace parking to neighbouring residential roads. Double yellow lines for junction protection at junction of Mercer Ave and North St to be proposed as part of next waiting restriction review planned for March.	April
37/17 - Request for the 'Lay-By' Style Parking Bays on Cannon Hill Road between Junctions of Orlescote Road and Atherstone Place to be Residential Parking Scheme/Permit Holder Only	70	Councillor Crookes	Holding	Parking surveys to be arranged.	March

38/17 - Request for Parking Permits on Momus Boulevard (26/2/18)	13	Councillor R Singh	Determination	Section requested is too small for Residents' Parking Scheme. Parking survey of whole of Momus Boulevard determined that the level of parking available did not meet the criteria for a Residents' Parking Scheme. Therefore, no further action is proposed.	April
E100 - Install Filter Light on Junction of Bell Green Road and Sewall Highway (26/01/18)	6	N/A	Determination	Time between green light phases to be increased on trial basis to allow more time for turning traffic to clear junction, subject to effect on junction capacity.	April
E102 - Parking Permits for Residents on Churchill Avenue (21/01/18)	22	N/A	Determination	Parking issues described result from parking by residents; therefore a Residents' Parking Scheme would not resolve the situation. Letters will be sent to all properties with a disabled bay to check that they still meet criteria.	April
11/17 – Speeding in Swanswell Street (14/7/17)	19	Councillor O'Boyle	Determination	CCTV monitoring has not identified any vehicles travelling the wrong way along Swanswell Street. Does not meet criteria for safety scheme (no recorded personal injury collisions in the last three years). Therefore no further action is proposed. Refer to Community Speed Watch initiative.	April
22/16 – Parking concerns and Request to Extend the Restricted Parking Hours at Kenpas Highway Parade to 10pm (21/9/16)	210	Councillor Blundell	Determination	Parking surveys undertaken on Friday and Saturday evenings. Minimum of one space available on all occasions and good turnover of vehicles recorded. Therefore, no further action proposed.	April

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